

**ALMIRALL, S.A.**  
**2024 ANNUAL GENERAL MEETING OF SHAREHOLDERS**  
**RULES APPLICABLE TO REMOTE ATTENDANCE AT THE ANNUAL GENERAL**  
**MEETING OF SHAREHOLDERS**

The Board of Directors of Almirall, S.A. (the “**Company**”) has resolved to call an Annual General Meeting of Shareholders to be held at Diagonal 514, 6<sup>a</sup> planta, 08006 Barcelona on 10 May 2024 at 13:00 hours at first call, or, if the relevant quorum is not reached, on the following day, at the same place and time, at second call. **The General Meeting is expected to be held on first call.**

Shareholders may attend remotely in accordance with the provisions in the notice of call and this document.

### **1. REMOTE ATTENDANCE**

Shareholders and proxy holders entitled to attend the General Shareholders' Meeting may do so remotely through the procedures described below. Such procedures are intended to guarantee the identity of the shareholders and proxy holders attending remotely, due exercise of their rights and generally the proper conduct of the meeting.

Remote attendance by shareholders shall prevail over the votes cast by the same shareholders remotely and any proxies granted by them before the holding of the General Meeting. Similarly, personal attendance shall render remote attendance null and void.

Remote attendance at the General Meeting shall be subject to the provisions of the Articles of Association and the Regulations of the General Meeting for shareholders attending in person, as well as to the relevant statutory provisions and these rules.

### **2. IDENTIFICATION AND PRE-REGISTRATION**

To guarantee the identity of the attendees, the correct exercise of their rights and the proper conduct of the meeting, shareholders intending to attend remotely must register in advance on the Company's website ([www.almirall.com](http://www.almirall.com)) from 10:00 a.m. to 12:45 p.m. on the day of the General Shareholders' Meeting (i.e. 10 May 2024 on first call and, if applicable, 11 May 2024 on second call). Thereafter, no further pre-registrations shall be accepted. Pre-registration does not apply to proxies, to whom the Company will grant access to the relevant online attendance platform subject to these rules, once the shareholder status of their principals has been verified.

In order to prove their identity, shareholders intending to attend the General Shareholders' Meeting remotely must identify themselves in the above register using their qualified or advanced electronic signature, provided that such signature is based on a recognised electronic certificate for which there is no record of its revocation and that (i) it is an Electronic User Certificate issued by the Spanish Public Certification Authority (CERES) dependent on the Spanish Mint or (ii) it is embedded into the Spanish Electronic ID Document issued under Royal Decree 1553/2005, of 23 December, which governs the issuance of the Spanish ID Document and its electronic signature certificates.

Similarly, in order for the proxy holder to be allowed to attend the General Shareholders' Meeting remotely on the basis of shares not owned by such proxy, and in circumstances where the proxy document has not been provided to the Company by remote communication channels within the deadline and in accordance with the Rules applicable to the exercise of attendance, proxy and voting rights -available on the Company's website ([www.almirall.com](http://www.almirall.com))- the proxy and its identity must be established by sending (by e-mail to [inversores@almirall.com](mailto:inversores@almirall.com)) the attendance, proxy and remote voting card of the shareholder, duly filled in and signed, together with a copy of the ID card or any other official document in force generally accepted for these purposes of the representative, by 23:59 on 9 May 2024. In the case of corporate shareholders, proof of the authority of their proxy must also be provided by sending (by e-mail to [inversores@almirall.com](mailto:inversores@almirall.com)) any documentation fully evidencing such authority, together with a copy of the proxy's Spanish ID Card or any other valid official document generally accepted for this purpose, by 23:59 on 9 May 2024. Once the proxy and other documentation have been received and verified, the proxy holder may attend the General Meeting remotely, provided that the proxy holder complies with the connection requirements in accordance with these rules.

Shareholders failing to comply with the pre-registration requirements by the established deadline or proxy holders not complying with the requirements concerning proxy and identity verification by the established deadline, shall not be deemed to be in attendance. From the close of the pre-registration period until the link to the General Meeting is activated, the Company shall verify the shareholder status of the persons registered in due time and form. Shareholder attendance by electronic means is subject to verification -using the file provided by Iberclear- of the user as holder of the shares registered in its name in the relevant book-entry register at least five days before the date on which the General Meeting is to be held. In the event of a discrepancy between the number of shares communicated by the shareholder (or its proxy) attending remotely and the number of shares recorded in the book-entry registry provided by Iberclear, the number of shares reported by Iberclear shall be deemed valid for quorum and voting purposes, unless there is evidence to the contrary. Shareholders attending the General Meeting remotely shall be deemed to be present for all purposes in respect of all shares held by them and registered in their name in the relevant book-entry register at least five days before the date of the General Meeting. Registered shareholders who lose their shareholder status will not be allowed to participate in the Shareholders' Meeting remotely, nor will their proxies, if any.

### **3. CONNECTION AND ASSISTANCE**

Once the shareholder has pre-registered or the proxy holder has had its proxy documentation and identity verified in the manner and within the established period, such shareholder or proxy may attend and vote at the General Meeting remotely by logging into the system on the day of the meeting.

Specifically, and to allow for the proper management of the remote attendance systems, the shareholder who has previously registered or the proxy holder who has accredited its proxy documentation and identity in order to attend the General Shareholders' Meeting remotely in accordance with the preceding paragraphs must log on to the Company's website

([www.almirall.com](http://www.almirall.com)), between 10:00 a.m. and 12:45 p.m. on 10 May 2024 if, as expected, the General Shareholders' Meeting is held on first call (or on 11 May 2024 if it is held on second call), and identify as indicated in the instructions.

#### **4. LIVE STREAM**

The Company will livestream the General Meeting through the link that will be made available on its website ([www.almirall.com](http://www.almirall.com)) in the section related to the General Meeting of Shareholders.

#### **5. EXERCISE BY SHAREHOLDERS AND PROXY HOLDERS OF THEIR RIGHTS TO SPEAK, REQUEST INFORMATION AND SUBMIT PROPOSALS REMOTELY**

Shareholders (or their proxies) who attend the General Meeting remotely and who intend to speak at the General Meeting and, if applicable, request information or explanations in writing or ask written questions regarding the items on the agenda, on the information available to the public that the Company has made available to the Spanish Securities Market Commission since the last Annual General Meeting and, if applicable, on the auditor's report, or to file any proposals, must do so in writing and submit their speech, question or proposal in the manner, terms and conditions published on the Company's website, between 10.00 a.m. and 12.45 p.m. on 10 May 2024 if, as expected, the General Meeting is held on the first call (or on 11 May 2024 if it is held on the second call).

Shareholders attending remotely who wish to have their speech recorded in the minutes of the General Meeting must expressly and clearly indicate so in the text of the minutes. The Secretary of the General Meeting shall read out the speeches made by such shareholders, taking into account their relevance during the round of speeches.

Requests for information or explanations validly submitted by remote shareholders shall be answered during the meeting itself or in writing to the person concerned within seven calendar days of the end of the General Meeting.

#### **6. EXERCISE OF REMOTE VOTING RIGHTS BY SHAREHOLDERS AND PROXIES**

Shareholders (or their proxies) attending remotely may vote on the resolutions relating to the items on the agenda from the time they connect to the online platform until the time of voting, using the resources made available for such purposes on the Company's website ([www.almirall.com](http://www.almirall.com)). Proposals for resolutions relating to items not included in the agenda may be voted on from the time they are read and included in the online platform for voting until the time voting is completed.

Only votes cast through the mechanisms provided for this purpose on the Company's website ([www.almirall.com](http://www.almirall.com)) will be accepted. The electronic voting mechanism provides the necessary safeguards to ensure that the voting shareholder is identified and that electronic communications remain secure.

The Company will send an electronic confirmation of receipt of the relevant vote to shareholders voting remotely.

Shareholders (or their proxies) attending remotely who wish to record that they are leaving the General Meeting so that their vote is not counted must do so by sending an electronic message through the platform provided for remote attendance on the Company's website ([www.almirall.com](http://www.almirall.com)). All subsequent remote actions will be deemed not to have been carried out once their wish to leave the meeting has been communicated.

Pursuant to the provisions of section 527 bis of the Spanish Companies Act, any shareholder or its proxy and the ultimate beneficial owner may within one month of the date of the General Meeting request confirmation that the votes attached to their shares have been duly recorded and counted by the Company, unless the shareholder or its proxy already has such information. The Company shall provide this confirmation within fifteen days of the request or, if later, of the date of the General Meeting.

In all matters not provided for in these rules, the rules on voting and adoption of resolutions set forth in the Articles of Association and the Regulations of the General Meeting of Shareholders regarding attendance in person shall apply to shareholders attending the General Meeting remotely.

#### **7. TECHNICAL MALFUNCTIONS.**

The Company shall not be liable for any damages that may be caused to shareholders or proxies as a result of the temporary unavailability of its website, as well as any other connection failure or any other event of the same or similar nature, beyond the Company's control, without prejudice to the adoption of the measures that each situation may require, including the possible temporary suspension or extension of the General Meeting. The Company reserves the right to modify, suspend, cancel or restrict the mechanisms for remote attendance at the General Meeting if technical or security reasons so advise or require.